

Ledgewood Beach Water District Monthly Minutes

Date: 1-3-2012

PENDING APPROVAL

Meeting called to order at: 7:05 at the Newell Firehouse, 1903 Pinecrest Ave.

Commissioners Present: Jan Martin, Ralph Young and Wil Shellenberger

Official Attendees: Mary C. Brill and Ron Smith

Public Attending: William Bradkin and Cheryl Young

Prior to the conduct of regular business, Ralph Young was sworn in as Commissioner Position #1 replacing William Bradkin.

Martin moved and Shellenberger seconded that the Minutes of the 12-6-2011 meeting be approved with a correction to dates regarding Chlorine reports. Martin, Shellenberger and Young voted to approve.

Shellenberger moved and Martin seconded that the Financial Report be accepted as presented. Martin, Shellenberger and Young voted to accept.

Delinquent Accounts: None.

System Status: Chlorine reports due in Olympia by January 10. Cl2 levels for the past 3 days were 0.10-0.15. Ron has the December sheet to complete.

Old Business: Vouchers 2404-2414 totaling \$1292.58 were presented for review. (See attached list.) Martin moved and Young seconded that the vouchers be approved as submitted. Martin, Shellenberger and Young voted to approve.

Next date for file purge was set for Wednesday, 1-11-12 at 10 AM at the Newell Firehouse.

We are still experiencing intermittent overflow signal problems at the Cox Road Tank. It was not responding briefly at the end of December 2011, but now appears to be working properly. Ron Smith continues to monitor.

Outgoing Commissioner Bradkin provided an overview brief of the meter reading program for new Commissioner Young who will be taking responsibility for this program.

New Business: There was a brief discussion about whether or not a resolution was necessary to appoint Ralph Young as the new Auditor. Shellenberger will review resolutions to determine what has been done in the past.

Two leaks on the customer side of meters have been corrected at the Bradkin and Yates residences. There still appears to be a customer side leak at Darma Wright's residence.

2011 expenses and budget were reviewed. Water fees collected were \$278.23 above the budgeted \$40,800. Expenses were \$3281.84 above the budgeted \$26,784. The year end Ops & Maint. Account balance was \$10,576.74. The year end Capital Reserve accounts totaled \$109271.75.

Shellenberger moved and Young seconded that \$5,000 be transferred from the Ops & Maint. Account to the Capital Reserve accounts. Martin, Young and Shellenberger voted to approve.

The Six Years (2006-2011) Rolling Average of Expenses was reviewed and used as an initial basis for the 2012 budget. Adjustments to these numbers were tentatively made. Shellenberger will present the proposed 2012 budget at the February Commissioners meeting for final approval.

Vacation Schedules: Young expects to be gone for a short period later in January; dates TBD.

Adjourned at: 9:05 PM.

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Wil Shellenberger, Secretary/Treasurer

March 12, 2012

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Date: 1/3/12

<u>Number</u>	<u>Vendor Name</u>	<u>Voucher Amount</u>
2404	M.C. Brill	\$ 256.80
2405	Ron Smith	\$ 375.00
2406	Ledgewood Petty Cash	\$ 193.78
2407	Essential Water Servcies	\$ 22.00
2408	Edge Labs	\$ 17.00
2409	Peter Wolff	\$ 50.00
2410	Peter Berg	\$ 50.00
2411	William Bradkin	\$ 100.00
2412	Janice Martin	\$ 100.00
2413	Wil Shellenberger	\$ 100.00
2414	Tom Johnson	\$ 28.00
Total		\$ 1292.58