

Ledgewood Beach Water District Monthly Minutes

Date: 6-5-2012

PENDING APPROVAL

Meeting called to order at: 6:58 PM at the Newell Firehouse, 1903 Pinecrest Ave.

Commissioners Present: Jan Martin, Wil Shellenberger and Ralph Young

Official Attendees: None

Public Attending: None

Shellenberger moved and Martin seconded that the Minutes of the 5-4-2012 meeting be approved. Martin, Shellenberger and Young voted to accept.

Martin moved and Shellenberger seconded that the Financial Report be accepted as received by email. Martin, Shellenberger and Young voted to accept.

Delinquent Accounts: 7.

System Status: Chlorine reports due in Olympia by June 10. Cl2 levels for the past 3 days were 0.10-0.35.

Old Business: Karen Johnson has taken over the bookkeeping duties from MC Brill. Wil will talk to her tomorrow to confirm her compensation structure.

Next file purge date was proposed for 14 June. (Note: by email it was changed to Thur, 27 June at 10 AM.)

The leak at Dursch's property has been repaired. Bill has not been received. After extended discussion regarding the ambiguities related to the installation of water service to residents on Sea Shell Court and the lack of a legal easement, it was decided that Shellenberger will draft a letter to Dursh explaining our understanding of the extent of district responsibilities in relation to his property and expressing the need for resolving the broader easement issue. This letter will eventually be followed up with a letter to all of the Sea Shell Court residences addressing the easement issue.

All Commissioners will be attending the Whidbey Island Water District Assoc. symposium on 23 June.

Young reported on the status of Firehouse renovations. Exterior painting is the last major step. It appears that the Water District's share of expenses will come in well within the budgeted \$4000.

The Commissioners' Emergency Preparedness meeting is scheduled for June 13 at 10 AM.

Ron Smith is standing by to install a lock on the inside door of the payment box at the Firehouse.

Detailed proposal regarding telemetry system is still pending – should be received around 15 June.

New Business: A new (possibly existed for extended time) leak was identified at intersection of Fircrest and Hillcrest. It has been repaired. Bills are pending from C. Johnson and Bob Olin. Shellenberger installed two marker stakes to protect the valve access risers from vehicle traffic – Martin will spray paint.

H2O Systems have made proposal for repairs to Pinecrest filtration system leak. Young will contact and ask for on-site presentation of the proposal.

The next meter reading will be on 15 June. Young will be gone for the 15 August readings – Martin and Shellenberger will oversee the process.

Vacation Schedules: Martin (Jun 15-22, Aug 23-30, Nov. 30-Dec 7); Shellenberger (Jul 19-22), Aug 19-Sept 5); Young (Jun 17-21, July 3-8, Aug 10-Sept 10). Because of schedule overlaps the Sept. has been rescheduled to the 6th. During overlaps Bill Bradkin will provide backup.

Adjourned at: 11:35 AM.

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Wil Shellenberger, Secretary/Treasurer

June 12, 2012

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Monthly Minutes**

Date: 5/1/12

<u>Number</u>	<u>Vendor Name</u>	<u>Voucher Amount</u>
2437	M.C. Brill	\$ 256.61
2438	Ron Smith	\$ 375.00
2439	Ledgewood Petty Cash	\$ 244.40
2440	Essential Water Servcies	\$ 52.00
2441	Edge Labs	\$ 122.00
2442	James Theel	\$ 50.00
2443	Peter Wolff	\$ 50.00
2444	Wil Shellenberger	\$ 82.56
2445	Lefler Tree Service	\$1248.90
2446	Island H2O Sytems	\$ 316.86
2447	RH Drilling & Services Inc.	\$1700.01
2448	Ralph Young	\$ 35.28
2449	Janice Martin	\$ 238.03
Total		\$5178.22