

## Ledgewood Beach Water District Monthly Minutes

Date: 1-8-2013

### PENDING APPROVAL

Meeting called to order at: 7:05 PM at the Newell Firehouse, 1903 Pinecrest Ave.

Commissioners Present: Jan Martin, Wil Shellenberger, Ralph Young

Official Attendees: None

Public Attending: None

Minutes of the 12-4-2012 meeting were reviewed. Young moved/Shellenberger seconded to approve. Approved unanimously.

Financial Report: Was presented. Shellenberger moved/Martin seconded to accept. Accepted unanimously.

Delinquent Accounts: 1

System Status: Chlorine reports due in Olympia by 1-10-13. Recent Cl<sub>2</sub> levels were 0.15 – 0.20 mg/L.

Old Business: Vouchers 2516 – 2524 totaling \$2515.74 were presented for review. Young moved/Martin seconded that the vouchers be approved as submitted. Passed unanimously.

Repairs to the Pinecrest filtration system and Ridgecrest leaks are holding.

Field Trip report action items were discussed. The system diagram graphic is complete and ready for use in system tracing. A work session will be scheduled next week to develop system tracing and review plan. Emergency preparedness walkie-talkies have been procured. Emergency Chlorine treatment chart is being developed. Procedures for emptying Pinecrest tank still need to be written.

Martin is still working on getting info from CWF&R on hydrant maintenance.

Young reported that 12 meters had been replaced by Island H<sub>2</sub>O.

Shellenberger/Young reported results of meeting with attorney regarding easement on Sea Shell Court. Because of potentially high costs, Martin will write letter to homeowners on Sea Shell to sound them out on willingness to cost share. May be more cost effective to work out an informal understanding.

2 water shutoff actions were avoided when both delinquents paid up in response to email "heads up".

Island County 2013 "point of contact" forms were signed by all three commissioners.

New Business: There was extended discussion about priorities for 2013. These include, Pinecrest pump house refurbishment; rewiring pumping controls to run pumps sequentially and to cutout Pinecrest booster pumps when tank nearly empty; sealing the Cox road tank vent; completing the Emergency Preparedness protocol; and improving the Fircrest pump house drain.

Shellenberger reported that Essential Water Services and Edge Analytical have merged their billing. Single bill will now be provided by Essential Water Services.

There will be a Whidbey Island water managers meeting on 1-19-2013.

Vacation Schedules: Shellenberger 19-29 Jan, mid-May – end of June; Martin 11-12 Jan, 8-15 Mar and 23 May – 7 June. Young none.

Adjourned at:

### PENDING APPROVAL

Wil Shellenberger, Secretary Treasurer

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Wil Shellenberger, Secretary/Treasurer

January 14, 2013

**Ledgewood Beach Water District  
Monthly Minutes**

Date: 1/8/13

<u>Number</u>	<u>Vendor Name</u>	<u>Voucher Amount</u>
2516	Karen Johnson	\$ 285.00
2517	Ron Smith	\$ 389.00
2518	Ledgewood Petty Cash	\$ 202.06
2519	Essential Water Servcies	\$ 22.00
2520	Edge Labs	\$ 17.00
2521	Peter Wolff	\$ 50.00
2522	James Thiel	\$ 50.00
2523	Island H2O Systems	\$ 1420.71
2524	Janice Martin	\$ 79.97
<b>Total</b>		<b>\$ 2515.74</b>

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Wil Shellenberger, Secretary/Treasurer

January 14, 2013