

## Ledgewood Beach Water District Monthly Minutes

Date: 1-2-14

### PENDING APPROVAL

Meeting called to order at: 4:05 PM at the Newell Firehouse, 1903 Pinecrest Ave.

Commissioners Present: Martin, Shellenberger and Young

Official Attendees: Chad Gladhart – Commissioner elect

Public Attending: None

Minutes of the 12-3-2013 meeting were presented. Shellenberger moved and Young seconded that minutes be approved. Approved unanimously.

Financial Reports were presented and reviewed. Shellenberger moved and Martin seconded to accept the Financial reports as presented. Approved unanimously.

Delinquent Accounts: 2

System Status: Chlorine reports due in Olympia by January 10. Recent Cl<sub>2</sub> levels are 0.25-0.35 mg/l.

**OLD BUSINESS:** Chadwick Gladhart was sworn in as Commissioner.

Vouchers 2608 – 2614 totaling \$1305.77 were presented and reviewed. Martin moved and Young seconded that the vouchers be approved. Approved unanimously.

Shellenberger moved and Martin Seconded that \$5000 be transferred from the O&M account to the Capital Account. Approved unanimously.

Vanderpool delinquent account was discussed. Shellenberger will send email to Mrs. Vanderpool

Next major step in facilities cleanup is painting. Young reported that painting will commence when temperatures warm up.

Young reported that Jeff Brelein is checking with George Bratton to develop a better understanding of the engineering requirements for an inter-tie with the Bon Air Community Water System.

Young will draft a "Maintenance" Job Description.

The draft asset inventory was reviewed and discussed at length. Shellenberger will try to straighten out spread sheet functionality to calculate asset values.

Job List for miscellaneous system repairs was updated.

Young moved that the flow meter for the now defunct reserve water tank be used to replace the bad meter at the Ridgecrest well head. Shellenberger seconded. Approved unanimously.

Young reported that he is seeking 3 quotes on demolition of the Pinecrest Reserve tank.

Young reported that the leak at the Hodson residence is being worked. Water is currently shut off.

**NEW BUSINESS:** Leak at Seaward and Seaview was repaired on 24 Dec. It was the likely reason for the increase in unaccounted water for the Dec 15 meter reading.

Young moved and Gladhart seconded to elect Shellenberger President of the LBWD Board of Commissioners. Passed unanimously.

Adjourned at: 6:14 PM

### PENDING APPROVAL

Wil Shellenberger, Secretary Treasurer

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