

# Ledgewood Beach Water District

Monthly Minutes

Meeting date: March 4, 2014

The meeting was called to order at 7:00 PM at the Newell Firehouse, 1903 Pinecrest Ave.

Commissioners present: Shellenberger, Young, Gladhart  
Public attending: George Bratton

The 2014 operating budget was presented by Treasurer Shellenberger, Young moved and Gladhart seconded that the budget be approved. Passed by unanimous vote.

There was one delinquent account reported.

George Bratton shared his experiences and recommendations regarding the creation of an inter-tie with our neighboring water district. George advised that inter-tie connections be considered for two reasons: to accommodate water loss/shortage due to (1) emergencies, or water loss/shortage due to (2) shut-downs or diversions for maintenance and repair. He indicated the agreements need to be prepared in proper legal format including terms of use, rules of operation, considerations for sharing of costs and schedules for review and evaluation. Prior approval by the State of Washington is required.

## Old business:

Expense vouchers 2622 through 2630 in the amount of \$1,276.10 were presented. Gladhart moved to approve, second by Young, accepted by unanimous vote.

Maintenance job description was presented and discussed, Young moved to approve, second by Gladhart, unanimous vote by all commissioners. Young and Shellenberger will meet with Ron Smith to discuss the duties.

Asset valuation: Commissioner Shellenberger is in the process of finalizing our facilities inventory which will include system parts, cost, life expectancy and replacement cost estimates. It was noted that the District should have sufficient reserves for those components that have a life of 10 years or less.

## New Business:

February meter reading was completed, results were discussed, there were no irregularities or concerns.

A request had been made by the LBPOA asking if the District could hold and distribute funds collected to pay for engineering and geology consultations. It was discussed and denied.

Chlorine purchasing: Appropriate concentration solutions will be identified and future purchases of chlorine will be made without keeping an inventory of chemicals to assure proper strength.

Salt water intrusion testing: Discussion deferred to a future meeting.

Adjourned at 8:40PM

Chadwick Gladhart, Secretary