

Ledgewood Beach Water District

Monthly Minutes

Meeting date: January 6, 2015

The meeting was called to order at 7:00 PM by Commissioner Shellenberger at the Newell Firehouse, 1903 Pinecrest

Commissioners present: Shellenberger, Gladhart & Young

Public attending: none

Minutes from December 6 and 17, 2014 were reviewed. All commissioners voted to approve as presented.

Financial reports were presented for the months of November and December 2014. The documents were reviewed and approved by all commissioners.

No delinquent accounts are reported.

Invoices 2692 through 2700 for a total of \$1,490.51 were presented and approved.

Renewal of investment certificates: it was recommended by Treasurer Shellenberger to move \$5,000 from capital reserve to the investment account. Moved to accept, seconded and approved by unanimous vote.

It was proposed by Commissioner Shellenberger to change the District's monthly meeting date to align and coordinate with Island County's accounting and reporting schedule. It was agreed by all commissioners to hold future meetings of the Water District on the 4th Wednesday of each month effective April 22, 2015.

Fixed asset inventory: progress is being made in establishing a value for our system infrastructure, commissioners will continue to contact contractors familiar with water system installation and repair to provide current prices and costs. Completion of this project is targeted for April, 2015.

The revised billing policy announcement was included in December water bills, no public comment has been received.

December meter reading and water use: Net production for our three wells for the period ending December 15, 2014 was 659,491.76 gallons. Water meters were read on 12/15/14 indicating total water sales of 586,965 gallons or 10.99% less than produced. During this period the Pinecrest pump has failed and will not be in production again until repaired or replaced. Water storage and the two remaining wells will be more than adequate to provide the neighborhood with water. There were no water users that stand out as unusual in terms of determining undetected leaks. A review of water users identified two neighbors at a higher rank than has been historically the case. While there appears to be no recent spike in use, water consumption has gradually increased representing a 50% or greater consumption that similar periods one and two years ago. Homeowners Quinn and Snyder will be contacted.

Estimates for repair and replacement of the Pinecrest pump have been received, R&H Drilling = \$18,903.46, Island H2O = \$8,300.

System maintenance and repair: Island H2O has our list of recommended and required repairs and continues to be interested in completed the job.

Pinecrest landscaping: Manuel's Landscaping has looked at the project and is revising his original estimate and materials list to meet our needs. This issue will be tabled and considered at the February meeting when final information is received.

Expiration of Operators License: Our current operator, Jan Martin, will be contacted to confirm the date of expiration. Additional discussion tabled for consideration at the February meeting.

Meeting adjourned at 8:23PM

Chadwick Gladhart, Secretary