

Ledgewood Beach Water District

Monthly Minutes

Meeting date: March 8, 2016

The meeting was called to order at 2:00 PM

Commissioners attending: Young, Gladhart and Pinter

Whidbey Water Services representatives: Terri Ann Campbell, Andy Campbell

Public attending: None

The minutes from the meeting of February 12, 2016 were presented and approved by all commissioners.

Monthly financial statements were presented by Terri Campbell, she reported that \$150,000 was available for 30 day investment. Vouchers 3-1, 3-2 and 3-3 totaling \$1,211.50 were presented and approved by all commissioners.

Andy Campbell presented the Monthly Operations Report for February, Pinecrest has been the only well on line during February producing a daily average of 9,381 gallons per day.

Chlorination: We will continue daily testing until as part of chlorine management. Following a sufficient period of data collection, the schedule will be evaluated to consider adjusting testing frequency to better meet our needs and comply with state regulations.

March 15 is the scheduled meter reading day and the first reading by WWS. Commissioners plan to accompany WWS staff to assist in locating meters and field questions.

WWS will provide information and procedural guidelines regarding the cross-connection survey. Further information will be available for the April or May meeting.

Water Use Efficiency goals: schedules will be reviewed and recommendation of a date for a public meeting will be presented at the April meeting.

Expansion of parking at Pinecrest well: Estimated cost of the project has been revised to \$2,500. It was moved, seconded and agreed to share this cost with LBPOA to a limit of \$1,250.

It was moved, second and agreed by all commissioners to adopt resolution 96 (see attached)

Meeting adjourned at 4:10PM and will be continued on Thursday, March 17 at 9:30AM. At that time the commissioners and Andy Campbell will tour the well sites and neighborhood to review the maintenance list and prioritize activities.

March 17, 2016, 9:30AM, the meeting was reopened, commissioners Young, Pinter and Gladhart in attendance with Andy Campbell of WWS. Each well site was visited and examined; all streets were driven locating hydrants, shut-off valves and pressure reducing connections.

Priorities:

Fircrest and Seward intersection: Shut off valves need to be modified or added to allow for proper isolation of services in case of repair or emergency.

Pinecrest treatment facility: Correction or repair of off-line tank, modification of plumbing to maximize effectiveness of filtering system.

Valve maintenance: Shut off valves require a regular schedule of exercise. Establish inventory and location of non-functional valves (old water system). Mistletoe and Hillcrest: cover valve access for safety reasons.

Hydrant maintenance: Hydrants require regular inspection and exercise of valves.

Andy will prepare a list and cost breakdown for discussion at the next meeting. Concluded and adjourned at 11:30AM.

Chad Gladhart
Secretary