

# LEDGEWOOD BEACH WATER DISTRICT

## Monthly Minutes – April 10, 2018

The meeting was called to order at 2:00 p.m.

Commissioners present were Doug Martin, Dale Hockstra and Don Pinter. Andy Campbell represented Whidbey Water Systems.

### Public Comments:

1. Ms. Wright of 1818 Seaview commented on the smell of chlorine in the water. The problem is on and off, but other neighbors have also noted it. Andy Campbell noted that the smell was most likely due to chlorination byproducts that have built up in the main since Seaview is a dead end for the system. He suggested flushing the mains to see if the situation can be improved.
2. It was also noted that individuals who are not members of the LBPOA cannot access LBWD minutes and other documents that are posted on the LBPOA website.

Minutes of the March 2018 meeting were reviewed. Doug Martin moved approval. Don Pinter seconded and the motion passed 3-0.

March vouchers were reviewed. Doug Martin moved, seconded by Don Pinter to approve the vouchers listed below. Passed 3 – 0.

Whidbey Water Services	\$795.57
Puget Sound Energy	\$190.66
Doug Martin	\$105.28
Don Pinter	\$105.28
Dale Hockstra (includes mailbox)	\$201.69
George Bratton	\$523.23

### Financial Report

1. The financial statement of April 9, 2018 was reviewed. Doug Martin moved to accept the report, seconded by Don Pinter. Motion passed 3 – 0. *A summary of the financial statement appears at the end of these minutes. Persons wishing to see the entire financial report may request a .pdf file from the Secretary, Dale Hockstra, at [dal.lbwd@gmail.com](mailto:dal.lbwd@gmail.com).*

2. A first quarter summary prepared by Don Pinter was also reviewed to provide a different view of financial progress.

Whidbey Water Services report:

1. The production amount was 375,122 gallons in March. This amount is slightly higher than March 2017 but lower than February 2018 when the effects of the service leak at 1831 Fircrest were still being observed.
2. Coliform, Iron and Manganese testing were all good.
3. The billing error in which about half of the bills listed the incorrect commissioner was discussed. WWS is not sure how it happened and is still investigating. However, WWS will institute a new policy that all bills must be reviewed twice prior to mailing in the future.
4. The cross-connection survey (backflow prevention) from 2017 is still in process with WWS talking to approximately 20 customers who may have improper connections.
5. The Pinecrest pumphouse pipeline project is now considered a spring project by WWS and should be completed in the next two months.
6. The survey of galvanized service lines project remains in process.

Old Business:

1. The firehouse roofing project was updated. LBPOA still conflicted regarding their preferred color. The brown color has been ordered, but this may change to gray depending on when the roofing contractor can start the work.
2. The Bonair intertie project was reviewed. Per George Bratton (engineer) the location at Cox Road is a good site, and an exact location needs to be selected. The Bonair water district is ready to go, pending the finalization of a mutual aid type of agreement for its use.
3. The backup generator project for the Pinecrest well was reviewed. No bid has been received from Beck Electric. Andy Campbell will follow up to see the status.
4. Don Pinter is continuing work on development of clear, current system maps for emergency use.
5. A locking mailbox has been purchased and installed at 325 Alderwood. This project is now considered complete.
6. The safe deposit box at Wells Fargo Bank has been renewed and contents inventoried. This project is now considered complete.
7. It was noted and verified that all three Commissioners have completed the state mandated open meeting training.

New Business:

1. The proposal to flush the water system to attempt to reduce chlorination residuals was considered, especially for those mains that dead end near the extremities of the system. It was the consensus of the Commissioners that WWS should proceed with this.

There being no further business the meeting was adjourned at 3:20 p.m.

**FINANCIAL SUMMARY APRIL 9, 2018**

	YTD thru 9-Apr-18	2018 Budget	YTD as % of Budget
<b>Operations &amp; Maintenance Fund #711</b>			
Revenues	14,402.15	57,600.00	25.0%
Expenses	7,246.26	29,500.00	24.6%
Transfers OUT to Capital Fund #765	25,000.00	44,000.00	56.8%
<b>Net Revenues, Expenses &amp; Transfers</b>	<b>(17,844.11)</b>	<b>(15,900.00)</b>	
Beginning Cash Balance 01/01/2018	40,916.24	40,916.24	
Ending Cash Balance	23,072.13	25,016.24	

<b>Capital &amp; Improvement Fund #765</b>	
Revenues	425.01
Transfers IN from Fund #711	25,000.00
Expenses	6,576.78
<b>Net Revenues, Expenses &amp; Transfers</b>	<b>18,848.23</b>
Beginning Cash Balance	220,962.53
Ending Cash Balance	239,810.76