

LEDGEWOOD BEACH WATER DISTRICT

Minutes – August 14, 2018 Meeting

The meeting was called to order at 2:00 p.m.

Commissioners present were Doug Martin and Don Pinter. Andy Campbell of Whidbey Water Services arrived later in the meeting.

There were several members of the public present. There was no public comment offered.

Commissioner Martin read several documents into the record. Commissioner Dale Hockstra resigned his position effective August 1, 2018. It was also noted that Washington State Department of Public Health issued the LedgeWood Beach Water District a “green” permit for operation, effective until August 2019. Finally, it was noted that Wells Fargo Bank notified the District that they were closing their Coupeville branch effective October 10, 2018. This will necessitate the District to move its safe deposit box to another location.

The minutes of the July 2018 meeting were reviewed. It was moved and seconded to approve the minutes as presented and the motion passed 2-0.

Vouchers for payment, financial statements and the operations reports were deferred, awaiting the arrival of Andy Campbell, who was at a call for another district.

Old Business:

1. The firehouse roofing project was discussed. There has been no change since last month - The contractor hopes to complete the job sometime this summer.
2. The Bonair intertie project was discussed. No change in this project was noted.
3. The backup generator project for the Pinecrest well was discussed. No change in this project was noted.
4. Don Pinter reported that he is continuing work on development of schematics of the water system for emergency use.
5. Doug martin reported that he is continuing to work on a web presence for the Water District. Actions being considered are a web host and web site designed.

New Business:

1. Don Pinter reported on several customer service issues that occurred in the last month. One leak was noted on the customer side of the meter and another lead was noted on Seashell Court, which was fixed by District operator staff.
2. Don Pinter then reported that he was aware of the safe deposit issue and was working towards moving the District’s box contents to Heritage Bank. The annual cost of a safe

deposit box at Heritage Bank is \$35. Commissioner Pinter moved that the District contract with Heritage Bank for safe deposit box services. Commissioner Martin seconded and the vote passed 2-0.

3. Don Pinter then noted that he had reviewed past water efficiency reports. There was an extended discussion about various aspects of the report, including an old item about replacing 10% of the meters over a 10 year period starting in 2012. It was agreed that this discussion would continue.
4. Don Pinter then reported on a meeting held by former commissioners of the district on August 7th.
5. Don Pinter then gave a brief presentation on the vacant commissioner position.

Andy Campbell arrived at the meeting and the Board returned to earlier part of the agenda.

August vouchers were reviewed. One of the vouchers related to the prevailing wage issue faced by all water districts. There was an extensive discussion about the concept. Mr. Campbell noted that a ruling from the Washington State Labor & Industry (L&I) required water districts to recalculate the wages paid for labor on system repairs, not routine maintenance, for the last two years. Mr. Campbell went on to say that Whidbey Water Services appealed the decision to various offices in the state and found the ruling to be valid. The impact on Ledgewood Beach Water District is \$3,976.20. Doug Martin moved, seconded by Don Pinter to approve the vouchers listed below. Passed 2 – 0.

Whidbey Water Services – prevailing wage	\$3,976.20
Whidbey Water Services	\$907.70
Whidbey Water Services – replace pump	\$ 41.88
Puget Sound Energy	\$262.19
Doug Martin	\$105.28
Don Pinter	\$105.28
Camarena Landscaping	\$300.00

Financial Report

The financial statement of August 14, 2018 was reviewed. Doug Martin moved to accept the report as presented. The motion was seconded by Don Pinter and passed 2 – 0. *A summary of the financial statement appears at the end of these minutes. Persons wishing to see the entire financial report may request a .pdf file from the Acting Secretary Doug Martin, at dugmart57@gmail.com.*

Operations Report

Andy Campbell presented the Operations Report. It was noted that water usage and routine testing of the water were within normal parameters. Mr. Campbell also noted that there were two meters located at 1833 Fircrest, the origin of the first meter was unknown. It was moved by Doug Martin and seconded by Don Pinter that the older meter be removed. The motion passed 2-0. Mr. Campbell then notified the Commissioners that a revised contract for services would be presented at the next meeting taking into account the prevailing wage issue. There was an extensive conversation between the commissioners, Mr. Campbell and members of the audience about various issues relating to operations. The conversation was well received by all present.

The Commissioners then considered candidates who applied for the vacant commissioner position #2. Only one individual applied for the position. After a brief conversation about the candidate and the position, Doug Martin moved and Don Pinter seconded the appointment of Steve Diklich to the seat of Commissioner Position #2. The appointment was approved 2 – 0. At this time Board President administered the Oath of Office to Mr. Diklich and the Certificate of Appointment was completed. Commissioner Diklich made a few comments to the group.

There being no further business the meeting was adjourned at 3:37 p.m.

FINANCIAL SUMMARY AUGUST 14, 2018

	YTD thru 14-Aug-18	2018 Budget	YTD as a % of Budget
Operations & Maintenance Fund #711			
Revenues	39,490.92	57,600.00	68.6%
Expenses	18,319.28	29,600.00	61.9%
Transfers OUT to Capital Fund #765	32,000.00	44,000.00	72.7%
Net Revenues, Expenses & Transfers	(10,828.36)	(16,000.00)	
Beginning Cash Balance 01/01/2018	40,916.04	40,916.04	
Ending Cash Balance	30,087.68	24,916.04	

Capital Improvement Fund #765	
Revenues	2,152.41
Transfers IN from Fund #711	32,000.00
Expenses	12,070.76
Net Revenues, Expenses & Transfers	22,081.65
Beginning Cash Balance	220,962.53
Ending Cash Balance	243,044.18